Process for Obtaining Import Permit for Plant and Plant Products Import

Short Description: Import Permit is mandatory to import plant and plant products into Bangladesh

Legal Basis of the Certificate: Plant Quarantine Act, 2011 (Sec. 9)

Responsible Agency: Plant Quarantine Wing (PQW) of the Department of Agriculture Extension (DAE)

Applicability: Anyone who wants to import plant and plant products into Bangladesh

Time of Submission: Before opening LC for import

Method of Submission: Online

Fee: According to the Schedule-6 (Kha) of Plant Quarantine Rules, 2018. The fee for Import Permit for fruits and vegetables is: Taka 50 for up to 1 ton, Taka 50 for above each 1 ton or for a portion of it.

Processing Time: 7 working days

Validity: 4 months. 2 months extension is possible upon application

Steps to get an Import Permit from PQW

Step 1: Got to <u>online system of PQW</u> and login into the system
* A new user has to open an account for login
Step 2: From the system menu bar click application and select "Import Permit."
Step 3: Fill-up the Application Form with required information, including applicant information, product information, and contact person information.
Step 4: Attach the required documents
Step 5: Pay the total fee through online or Bank Challan
Step 6: Submit the application
*Applicant can check status of the application by logging in
Step 7: Receive the certificate online

Required Documents

- 1. Trade License
- 2. Taxpayer Identification Number (TIN)

- 3. VAT Registration
- 4. Import Registration Certificate (IRC)
- Other documents (If required)
- 1. NID
- 2. Packing List
- 3. Seed Dealership Certificate (only applicable for seed import)
- 4. Passport
- 5. Seed Association Membership Certificate (only applicable for seed import)

Contact for Further Information

Plant Quarantine Wing

Department of Agriculture Extension

Khamarbari, Dhaka-1215

Website: