

## Category 2 License for Fish Feed, Ingredients, and Aqua Inputs Import

**Description:** Obtaining a Category (2): Fish Feed Import and Storage license from the District Fisheries Office allows an importer for the legal importation of fish, fish feed, fish feed ingredients and aqua inputs.

**Legal Basis of the Certificate:** Fish Feed and Animal Feed Act, 2010; Fish Feed Rules, 2011

**Responsible Agency:** District Fisheries Office

**Applicability:** Anyone who wants to export from Bangladesh

**Time of Submission:** Before export

**Method of Submission:** Manual

### **Fee:**

License fee BDT 10,000

Renewal Fee- BDT 5,000

Application fee BDT 6,000

VAT- 15 %

**Processing Time:** 10 days

**Validity:** 1 year

### **Steps to get Category-2 License**

**Step 1:** Writes an Application in Company's Letter Head pad addressing District Fisheries Officer (DFO), in case of District Fisheries Office

**Step 2:** DFO initials the Application and Section docket the Application.

**Step 3:** Applicant then Apply in the Prescribed Form- under the following category Category (2): Fish Feed Import and Storage

**Step 4:** Gathers the required documents and attaches them with Application

**Step 5:** Submits the Application to the Aquaculture Department/District Fisheries Office

**Step 6:** District Fisheries Officer (DFO) receives the Application and assesses it

**Step 7:** District Fisheries Officer (DFO) sends the Application to the Concerned Fisheries Officer

**Step 8:** Concerned Fisheries Officer verifies the Application and documents

**Step 9:** Concerned Fisheries Officer conducts the inspection on importer's warehouse to check if it

complies with required criteria:

- Proper equipment for weighing, measuring and packaging
- Capacity to follow proper Standard measures and appropriate storage and quality control procedures should be in place.
- Infrastructural facilities of the factory/warehouse (house, communication status, water. Electricity, gas sewerage facilities
- Proper warehouse storage capacity for fish feed

**Step 10:** Concerned Fisheries Officer submits reports to DFO after inspection; if ok, conducts necessary formalities and informs applicant to submit samples and fees

**Step 11:** Applicant deposits License fees and Testing fees to desired Code 1-1133-0040-0311

mentioning that sample will be submitted once it reaches him/her

**Step 12:** If ok, concerned section prepares the License/Certificate and District Fisheries Officer issues the License.

**Step 13:** Applicant gets the License

### **Required Documents**

- Import Export Registration Certificate (IERC)
- Application on prescribed form
- Vat registration Certificate
- Updated Tax Certificate
- Updated Trade License
- BSTI certificate of product
- One Copy Photo, One Copy NID and TIN of Applicant
- Application Fee Challan (Code 1-4431-0000-1854)
- License Fee Challan (Code 1-1133-0040-0311)

### **Contact for Further Information**

Department of Fisheries